

Northshore Christian Academy

Early Learning Center

2018-2019 New Student Enrollment Procedures



A Ministry of Northshore Christian Church ~ www.northshorechristianschools.org

5700 23rd Drive West ~ Everett ~ WA ~ 98203-1570

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Step 1:

Through the Admissions page on the NCA website complete the **Online Application**, pay the Application Fee and submit. Parents and/or Legal Guardians must "sign" the Online Application.

The **Application Fee** must be paid at the time the Online Application is submitted. The Application Fee is non-refundable.

A copy of the student's current immunizations must be submitted on a completed CIS form with the application (either by scanning and uploading or by printing and turning in to ELC Front Desk).

Step 2:

When the online application is completed and submitted, the family will be notified of acceptance within ten business days.

Following notification of acceptance, the new family has three days to complete the **Online Enrollment** (*accessed through ParentsWeb*) process. All of the required fees as set forth in the **Tuition and Fee Schedule** and any supplemental forms including a current immunization certificate, must be received for a student to be considered enrolled.

A waiting pool is established for qualified students after all openings are filled.

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ELC Director
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ELC Administrative Assistant & Registrar
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STATEMENT OF NON-DISCRIMINATION: Northshore Christian Academy reserves the right to select students on the basis of academic performance and personal qualification. NCA **does not discriminate** on the basis of any color, race, national and ethnic origin in administration of its' educational policies, admission policies, and athletic programs.